

Exhibit 1

School Board Agenda Item CC-6  
August 16, 2016

**Executive Summary**

Proposed Revised Job Description for the Exceptional Student Education Specialist Position

**Background:** This item is being recommended for School Board adoption to meet requirements for revised job description.

**Position Title:** **Exceptional Student Education Specialist**

**Division/Department:** **Chief Academic Officer**

**Pay Grade:** **Teacher Salary Schedule**      **Range:** N/A      **Point Range:** N/A

**Salary Schedule:**      **2014-2015 Teacher Salary Schedule**

**Recommended Policy Status:** Non-Chart Job Description – **Final** Reading

**Rationale:** The job description for the Exceptional Student Education Specialist position is being revised to better align with the operational needs of the department and to ensure compliance with recommendations made by the independent review of ESE and Support Services by Evergreen Solutions, LLC, the ESE Community Task Force. The goal of this position is to provide on-site compliance, procedural and curricular assistance to all school-based personnel with regard to the education of students with disabilities. Proposed changes to the description include updates to reflect the new job description template, clearer definition of job duties and responsibilities, clarification of experience requirements, and a change in the contract year from a 196 to a 206 day calendar.

Note that in FY16, the Board approved approximately \$1.6 million to pay ESE Specialists an additional class period supplement. Due to bargaining contract provisions this change was not implemented because ESE Specialists do not provide direct instruction to students with disabilities. As an alternative to the previously approved class period supplement, a request is being made to increase the contract calendar to 206 calendar days. This will allow ESE Specialists 10 additional workdays to include five days prior to the start of the 2016-2017 school year and five days after the last day of school for students. Responsibilities will include having all IEPs in place on the first day of the school year in accordance with the Individuals with Disabilities Education Act (IDEA), closing out end of school year activities, planning for Extended School Year (ESY), preparing for incoming and matriculating students, as well as ensuring compliance with district, state, and federal mandates.

Prior to the recommendation to the School Board for approval, the representatives from the Broward Teachers Union (BTU) were provided a copy of the job description for their review and feedback. Additional feedback was not received prior to submission of this document for approval.

**Cost:** The revised calendar contract will result in a financial impact to the District of \$875,475 which is a cost-savings of approximately \$800,000 from the previously Board approved amount.